

MINUTES OF BITTERLEY PARISH COUNCIL MEETING HELD ON

WEDNESDAY 13TH SEPTEMBER 2023

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PRESENT: Mrs. K. Wheeler (Vice-Chair), Mr. J. Reardon-Smith, Mr P Martin, Mr. J Gatehouse, Mr T. Millard, Mr. G. Dolphin and Mr D. Rogers

ALSO IN ATTENDANCE:

Sue Jones (Clerk)

The Meeting commenced at 7.00pm

	<u>ITEM</u>	<u>ACTION</u>
2023/65	Apologies: Mrs. A. Holman (Holiday) and Mr. R. Osborne	
2023/66	Public participation None	
2023/67	Declarations of Interest None	
2023/68	Approval of Minutes To confirm the minutes of the meeting held on the 12 th July 2023. Signed by the Chairman.	
2023/69	Clerks Report 1. Bridge has been repaired. – It has been reported that there are some stones that have been left in the Brook, this could cause an issue. – Cllr Gatehouse will check 2. The Parish Council has received a request for information about The Davies family, Quarry House, Titterstone, Bitterley. Cllr Gatehouse has offered to help the family, if they contact him. 3. Website – Unfortunately the Parish Council has received the very sad news that Mr Darren Forster who administers the Parish Council website has passed away. The Parish Council wishes to give their condolences to the family at this sad time. Mr Matthew Dovey will be the contract in the interim.	<u>JG</u> <u>JB</u>
2023/70	Roads 1. Blocked drains i) The drains at Lower Court House and by Cleeton St Mary notice board are both blocked. To be reported on "Fixmystreet" when someone is next passing them to take photos and upload.	
2023/71	Council Policies The policies below were discussed, and all adopted: Grant Policy Proposed KW, TM all agreed Co-option Policy Proposed JRS, TM all agreed Employment Policy and Procedure Proposed KW, JRS all agreed	
2023/72	a) Planning applications for consideration: 23/03794/FUL Long House Cottage, Angel Bank, Bitterley, Ludlow, SY8 3HT Proposal: Application under section 73a of Town and Country Planning Act 1990 for the Erection of a garage / store / office (part retrospective)	

	<p>23/03844/FUL Address: Cleeton Cottage, Cleeton St Mary, Kidderminster, Shropshire, DY14 0QU Proposal: Erection of a single storey extension to the southwest elevation of the property and creation of an enlarged terrace adjacent to the proposed extension. The above planning applications have only been received over the last few days, the Planning Committee will determine a response to be submitted. b) Update on Planning Application 23/02411/FUL: The Granary, Angel Bank, Bitterley. Proposal: Erection of a single storey garden room extension After receiving further information on the application from English Heritage it was agreed to submit a “Neutral” response to the application rather than the “Support” response as previously discussed and minuted.</p>	
2023/73	<p>Financial Matters: a) Payments Made since last meeting. Chq No. 796 (replacement for 781) Detertech Uk £2,874.24 Chq No. 797 Med UK £323.70 b) Approve Payments Chq No. 798 M Dovey - Aug and Sept £80.00 Chq No. 799 SC – Electricity £217.36 A discussion was had regarding the request from Brown Clee Medical Practice for £100 and it was agreed to send them an application form to complete when finalised. c) To review Bank Reconciliation The bank reconciliation was approved for £22,763.25 d) Update Bank Mandate Change of address and addition of signatory to be adjourned to the next meeting.</p>	<u>RO</u>
2023/74	<p>Councillor Reports Smartwater The roll out is going well, a number of distribution days have been held over the parish, with more days planned. Highway Maintenance works Please could Councillors provide JG with schedule of works in their area, who will then contact Mr Clayton to discuss. South Shropshire Area Committee Report SALC – Motion to ensure planning conditions are worded correctly. Underlying planning must be legally binding. Planning JRS 1. Henley 1 LEMP - waiting reply from Planning officer. 2. Planning Conditions email to Tabitha Lythe – waiting for a reply. 3. Still waiting to hear from the planning inspectorate about the Wild Flower appeal. 4. Rock Farm – Planning committee next week</p>	<u>TM</u> <u>JG</u>
2023/75	<p>Parish Council representatives - Shropshire Hills AONB Partnership Deadline for applications 26th September.</p>	
2023/76	<p>Items for the next Agenda Website Options</p>	
2023/77	Meeting Closed 9.25 pm	