

# Bitterley Parish Council

## Minutes of the Annual Parish Council Meeting held at Bitterley Village Hall On Wednesday 9<sup>th</sup> May 2018

### **PRESENT**

**Members:** Mr RJ Osborne (Chairman), Mrs AM Holman (Vice Chairman) , Mr C Chillingworth, Mr DT Price, Mr HWJ Watkins, Mr. J. Gatehouse, Mr. P Martin and Mr DW Rogers, Mr T. Millard, Mrs. K. Wheeler, Mr. C. Mccamley and Mr R. Watkins .

Also present: Mrs S Jones (Clerk), Richard Huffer (Shropshire Councillor)

- 1) **Election of Chairman:** Mr RJ Osborne was proposed by Mr HWJ Watkins and seconded by Mr. P. Martin, all agreed
- 3) **Election of Vice Chairman:** Mr T Millard was proposed by Mr. J. Gatehouse and seconded by Mr R. Watkins, all agreed.
- 4 **To receive apologies and reasons for absence:** None
- 5) **Declarations of Interest:** None
- 6) **To confirm the Minutes of the Council Meeting held 10<sup>th</sup> May, 2017** the minutes where **APPROVED** and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. Proposed by Mr DW Rogers and seconded by Mr HWJ Watkins. **Minutes signed by the Vice Chairman.**

### **7) Financial Matters:**

- a) The Annual Governance Statement was completed and signed by the Vice Chairman.
- b) The Accounting Statement was completed and signed by the Vice Chairman to be returned.
- c) The Annual Grants made by the Council to the Church's in the Parish where discussed but no decision was made due to the legality of the grant being made, further information to sort.
- d) Review financial assistance to Bitterley Village Hall: The Village Hall is currently being funded through grants and contributions so the committee are not currently seeking a contribution.

### **8) Annual Review of Council Procedures and Committees**

- a) To review councillor roles and make appointment to committees.  
**Planning:** It was agreed that all planning applications to be forwarded to all councillors and CC to Chair the Committee (Proposed by RO and Seconded by AH all agreed) and to contact 3 councillors that have the most knowledge of the area.  
**Personnel:** RO, TM and AMH
- b) Representative to SALC, LJC and The Clee Hill Partnership: Mr RJO, TM will deputise, all agreed.
- c) Set dates for Parish Council meetings for the forthcoming year: 11<sup>th</sup> July, 12<sup>th</sup> September, 14<sup>th</sup> November, 9<sup>th</sup> January and 13<sup>th</sup> March subject to the availability of the Village Hall.
- d) GDPR Policies, Financial Regulations, and Annual Risk Assessment, assets and insurance requirements, where all reviewed and agreed. Proposed by Mrs. AM Holman and seconded by Mr R. Osborne

### **Minutes of the Parish Council Meeting**

- 1) **To confirm the Minutes of the Council Meeting held 10th January, 2018** the minutes where **APPROVED** and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. Proposed by Mr C Chillingworth and seconded by Mrs. AM Holman. **Minutes signed by the Chairman.**

## 2) Public Participation

The hedge row opposite the village hall has been discussed before, but it is now blocking light into neighbouring properties. It is proposed that a letter be sent to the tenant responsible for the hedge requesting that the hedge is cut back. We appreciate that it cannot be done until September but would be grateful if action could be agreed on and taken.

The flashing sign on Angel Bank is very bright, is it possible to ask Shropshire council if it can be toned down, as it makes it difficult to see the junction to Bitterley.

## 3) Roads

a) There are a number of areas that have been highlighted to SC over the last few months, clerk to ask what the timescale of the jobs to be done.

b) There are the following road closures over the next few months:

Snitton Lane:	STWA	25/06/18 – 02/08/18
	Western Power	09/07/18 - 13/07/18

## 4) Planning Applications

a) **Planning application decisions already made:**

18/01544/FUL 7 Angel Lane, Erection of a porch – Supported

b) **Planning applications for consideration:** None

c) **Planning applications granted:**

18/00652/FUL Springfield, 5 Angel Lane 2 storey extension

18/00503/FUL Refail, Cleeton St Mary Extension

## 5) Financial Matters:

a) **To approve the following payments:**

a) Chq No. 000599	Zurich Insurance	£326.09
b) Chq No. 000600	Bitterley Village Hall (Hire of Hall)	£120.00

## 6) Reports

a) **Bitterley Village Hall:**

The Hall has been redecorated, and an application for a grant has been submitted for the play area, and also for some acoustic panels to improve the sound in the hall.

b) **Speeding through Middleton:** Awaiting information from The Safer Roads Partnership about how the Parish Council registers Middleton as a "Site of Community Concern". There is a Safer Roads Partnership Operations forum in July where they will meet with their partner agencies which include local policing and Shropshire Council, they will provide an update after the meeting. In the meantime they have asked the local policing team to continue to visit Middleton and provide assurance to the residents.

c) **Parking outside the School:** clerk to get confirmation from the school about what is happening with the parking situation.

d) **LJC:** Next meeting date to be circulated when received.

The next meeting will be held on **Wednesday 11<sup>th</sup> July 2018 at 7.30pm.**

The dates of further meetings:

12<sup>th</sup> September,

14<sup>th</sup> November.

9<sup>th</sup> January

13<sup>th</sup> March

Note: All meetings will be at 7.30pm