

Bitterley Parish Council

Minutes of the Annual Parish Council Meeting held at Bitterley Village Hall On Wednesday 10th May 2017

PRESENT

Members: Mr RJ Osborne (Chairman), Mrs AM Holman (Vice Chairman) Mr C Chillingworth, Mr DT Price, Mr HWJ Watkins, Mr. J. Gatehouse, Mr. P Martin, Mr DW Rogers, Mr C. MCCamley and Mr T. Millard. Also present: Mrs S Jones (Clerk), Richard Huffer (Shropshire Councillor)

- 1) **Welcome and Introduction:** Also introduction to two new Councillors Mr C, MCCamley and Mr. T, Millard.
- 2) **Election of Chairman:** Mr RJ Osborne was proposed by Mr. P. Martin and seconded by Mr. J. Gatehouse, all agreed
- 3) **Election of Vice Chairman:** Alison Holman was proposed by Mr RJ Osborne and seconded by Mr. J. Gatehouse, all agreed.
- 4) **Co-option of Councillor:** Mr R. Watkins was proposed by Mr RJ Osborne and seconded by Mr. J. Gatehouse
- 5) **To receive apologies and reasons for absence:** None
- 6) **Declarations of Interest:** None
- 7) **To confirm the Minutes of the Council Meeting held 11th May, 2016** the minutes were **APPROVED** and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. Proposed by Mr DW Rogers and seconded by Mr HWJ Watkins. **Minutes signed by the Chairman.**
- 8) **Financial Matters:**
 - a) The Annual Governance Statement was completed and signed by the Chairman, and the Accounting Statement was also signed by the Chairman to be returned. **ACTION**
 - b) The Annual Grants made by the Council to the Church's in the Parish where reviewed to be:
 - Churchyard of St Mary's Bitterley: Grant of £525
 - Churchyard of St Mary's Cleeton St Mary: Grant of £400proposed by Mr. J. Gatehouse and seconded by Mr DW Rogers all in favour
 - c) Review financial assistance to Bitterley Village Hall: Confirmed that the council will maintain a fund for potential hall repairs and to assist the village hall committee top up any grants applied for if needed. Village hall committee to advise on repairs and funding requirements
- 8) **Annual Review of Council Procedures and Committees**
 - a) To review councillor roles and make appointment to committees.
Planning: It was agreed that all planning applications to be forwarded to everyone and CC to contact 4 councillors that have the most knowledge of the area.
Flood: CC, RO, JG, PM, TM and DR
Personnel: RJO, TM and AMH
 - b) Representative to SALC, LJC and The Clee Hill Partnership: Mr RJO, AMH will deputise, all agreed.
 - c) Set dates for Parish Council meetings for the forthcoming year: 12th July, 13th September, 8th November, 10th January and 14th March subject to the availability of the Village Hall.
 - d) Standing orders, Financial Regulations, and Annual Risk Assessment, assets and insurance requirements, were all reviewed and agreed. Proposed by Mrs. AM Holman and seconded by Mr C Chillingworth.

Minutes of the Parish Council Meeting

1) To confirm the Minutes of the Council Meeting held 11th January, 2017 the minutes were **APPROVED** and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. Proposed by Mr C Chillingworth and seconded by Mr. P Martin. **Minutes signed by the Chairman.**

2) Matters Arising

- a) After the consultation about the closure of the phones boxes in the Parish to which the Parish Council disagreed with, it has been agreed that they will remain in service.

3) Public Participation

- a) **Parking Steering Group:** There are no further updates with regards the parking, but it is believed that Shropshire Council are looking the transport at the school.

4) Roads

- a) **Road Safety Improvements "Middleton"** There is an officer from Shropshire Council coming to look at an alternative site for the VAS, possibly 100 yards further towards Wheathill.
- b) **Potholes:** There is a large pothole down Stoney Lane.
- c) **Road to Hopton Cangeford:** to Roundthorne has been patched but it is not enough to solve the problem. Clerk to ask SC again when it is going to be done. **ACTION**

5) Planning Applications

a) Planning application decisions already made:

- i) Planning application 17/01642/Full. Lavender Cottage - Porch. Supported
- b) A concern has been raised about the use of a garage at Middleton Siding, Clerk to report to Planning Enforcement.

6) Financial Matters:

a) To approve the following payments:

a) Chq No. 000573	N Power	£86.40
b) Chq No. 000574	S. Jones (salary)	£414.58
c) Chq No. 000575	S. Jones (HMRC)	£82.92
d) Chq No. 000576	Cleeton PCC	£375.00
e) Chq No. 000577	N Power	£133.08
f) Chq No. 000578	S. Jones (salary)	£414.58
g) Chq No. 000579	S. Jones (HMRC)	£82.92
h) Chq No. 000580	Bitterley Village Hall Hire	£120.00

7) Reports

- a) **LJC:** The next meeting is the planning meeting. It was suggested that maybe a Planning Officer could be invited to a meeting to discuss the planning and enforcement process.

The next meeting will be held on **Wednesday 12th July 2017 at 7.30pm.**

The dates of further meetings:

13th September,

8th November.

10th January

14th March

Note: All meetings will be at 7.30pm