

Bitterley Parish Council

Minutes of the Annual Parish Council Meeting held at Bitterley Village Hall On Wednesday 11th May 2016

PRESENT

Members: Mr HCH Chance (Chairman), Mr RJ Osborne (Vice Chairman) Mr C Chillingworth, Mrs AM Holman, Mr DT Price, Mr HWJ Watkins, Mr P Lawley-Jones, Mr. J. Gatehouse, Mr. P Martin and Mr DW Rogers. Also present: Mrs S Jones (Clerk), Richard Huffer (Shropshire Councillor)

1) Welcome to Mr John Gatehouse and receive Declaration of Acceptance

Mr Gatehouse will be representing the Cleeton St Mary area due to the retirement of Mr D. Bowen.

2) Election of Chairman: Mr RJ Osborne was proposed by Mr. HCH Chance and seconded by Mr. P. Martin, all agreed

3) Election of Vice Chairman: Alison Holman was proposed by Mr RJ Osborne and seconded by Mr. HCH Chance, all agreed.

4 To receive apologies and reasons for absence: None

5) Declarations of Interest: None

6) To confirm the Minutes of the Council Meeting held 13th May, 2015 the minutes were **APPROVED** and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record.

Proposed by Mr DW Rogers and seconded by Mr HWJ Watkins. **Minutes signed by the Chairman.**

7) Financial Matters:

a) The Annual Governance Statement was completed and signed by the Chairman, and the Accounting Statement was also signed by the Chairman to be returned. **ACTION**

b) The Annual Grants made by the Council to the Church's in the Parish were reviewed to be:

- Churchyard of St Mary's Bitterley: Grant of £500
- Churchyard of St Mary's Cleeton St Mary: Grant of £375

proposed by Mr HWJ Watkins and seconded by Mr. J. Gatehouse all in favour

c) Review financial assistance to Bitterley Village Hall: Councillors Mr RJ Osborne and Mr HWJ Watkins declared an interest as members of the Village Hall committee. The Village Hall Committee are looking to redecorate the hall, and to replace the windows. Funding alternatives are being looked at, in particular Lottery Funding. The play area and surfacing also needs replacing will cost in the region of £40K. Members agreed to continue to build up a contingency fund to assist with maintenance of the hall in particular to support any funding bids undertaken by the Village Hall committee.

8) Annual Review of Council Procedures and Committees

a) To review councillor roles and make appointment to committees.

Planning: DTP, DWR and RJO it was agreed that all planning applications to be forwarded to everyone and TP to contact 3 councillors that have the most knowledge of the area.

Flood: PM, JG and RJO

Personnel: RJO, HC, DTP and AMH

Parish Plan Steering Group: Clerk to Arrange the next meeting.

b) Representative to SALC, LJC and The Clee Hill Partnership: Mr RJO, AMH will deputise, all agreed.

c) Set dates for Parish Council meetings for the forthcoming year: 13th July, 14th September, 9th November, 11th January and 15th March subject to the availability of the Village Hall.

d) Standing orders, Financial Regulations, and Annual Risk Assessment, assets and insurance requirements, were all reviewed and agreed. Proposed by Mrs. AM Holman and seconded by Mr C Chillingworth.

Meeting Closed 20.45 pm

Minutes of the Parish Council Meeting

- 1) **To confirm the Minutes of the Council Meeting held 13th January, 2016** the minutes were **APPROVED** and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. Proposed by Mr C Chillingworth and seconded by Mr HCH Chance. **Minutes signed by the Chairman.**
- 2) **Matters Arising**
 - a) **The Green at Orchard Lea:** RO has emailed Shropshire Housing Association about any covenants that there may be on the Green. RO to chase **ACTION**.
 - b) **Road to Hopton Cangeford:** to Roundthorne has been patched but it is not enough to solve the problem. Clerk to ask SC again when it is going to be done. **ACTION**
- 3) **Public Participation**
 - a) **The Green at Orchard Lea:** Mrs L. Osborne has spoken to a number of residents who feel that they like the green as it is, and it shouldn't be changed in anyway. RO felt that the Green should be purchased by the Parish Council, and just kept tidy and mowed. LO has tried to find someone to maintain but it would be difficult to make any decisions without having all of the costs, eg public liability, solicitors fees and transfer of ownership. LO willing to be on a task and finish group. Would SHA place any covenants on the land, SSDC may have put covenants in place. RO to ask SSHA to give Parish council first refusal on the land. **ACTION**
 - b) **Parking Steering Group:** Is meeting next week. Could parking at the Village Hall accommodate the teachers, to help the volume of traffic? Village Hall Committee to discuss. Village Hall Committee members to attend the meeting. The Parish Magazine said the preschool would be open to 2 year olds, as member of the public commented that this would make the parking even more of an issue. A bus was entirely stuck because of the of the cars parking outside the school, it caused gridlock. The school does tell parents weekly not to park badly to cause issues and not to block gates. An emergency vehicle would not be able to get through if needed.
 - c) **Fly Tipping:** In the Hamers gateway, to be reported to Street Scene. **ACTION**
- 4) **Roads**
 - a) **Potholes:** At Squirrel Lane, where they dug the drain before the resurfacing work. Also on bitterley to Hillupencot road near chicken farm large pothole. Report to SC. **ACTION**
 - b) **Blocked Gully:** At Mill Farm and Lower Court there is a gully blocked, possibly broken. Water running down and damaging edge of road continually Report to SC **ACTION**
 - c) The corner by Mill Farm used to be covered in daffodils and was a credit to the village the estate have been asked if volunteers can tidy the area.
- 5) **Planning Applications**
 - a) **Planning application decisions already made:**
 - i) Planning application 16/01367/Full 1 Ledwyche Close, Middleton. First Floor Extension – Supported
 - ii) Planning application 16/01288/Full The Lanzes, Clee Stanton Road. Alterations to existing garage - Supported
 - b) **Planning applications for consideration:** None

6) Financial Matters:

a) **Finance Officers end of year report:** The Clerk produced an Income and expenditure account for the year which showed an Income of £9,300.86 and Expenditure of £7,300.82 Showing a year-end balance of £6,630.66

b) Payments made since the last meeting:

a) Chq No. 000555 N. Power £134.06

c) To approve the following payments:

a) Chq No. 000556 K. Adams (Auditor) £86.75

b) Chq No. 000557 SALC £336.32

c) Chq No. 000558 Zurich £315.49

d) Chq No. 000559 S. Jones (salary) £414.58

e) Chq No. 000527 S. Jones (HMRC) £82.92

7) Reports

a) **Bitterley Village Hall** issues covered in the Annual Parish Meeting

b) **Speeding through Middleton:** A decision needs to be made on what option the Parish Council want Glyn Shaw to implement. It was agreed on the second option that Mr Shaw presented at the last meeting. Proposed by Mr HCH Chance and seconded by Mr C Chillingworth. Clerk to find out what the PC need to do next. **ACTION**

c) **Parking outside the School:** Next Meeting Wednesday 18th May at 5.30 pm

d) **LJC:** Next meeting is here 16th June at 7.00 pm

e) **Other Councillor Reports:** Flood Forum 26 May at 7.30 pm

The next meeting will be held on **Wednesday 13th July 2016 at 7.30pm.**

The dates of further meetings:

14th September,

9th November.

11th January

15th March

Note: All meetings will be at 7.30pm