

Bitterley Parish Council

Minutes of the Annual General Meeting held at Bitterley Village Hall On Wednesday 13th May 2015

PRESENT

Members: Mr HCH Chance (Chairman), Mr RJ Osborne (Vice Chairman) Mr C Chillingworth, Mrs AM Holman, Mr DT Price, Mr HWJ Watkins, Mr P Lawley-Jones, Mr DE Bowen and Mr DW Rogers.

Also present: Mrs S Jones (Clerk), Richard Huffer (Shropshire Councillor)

1) Election of Chairman: Mr HCH Chance was proposed by Mr RJ Osborne and seconded by Mr DT Price, all agreed

2) Election of Vice Chairman: Mr RJ Osborne was proposed by Mr P Lawley-Jones, and seconded by Mr HWJ Watkins, all agreed.

3) To receive apologies and reasons for absence: None

4) Declarations of Interest: The following Councillors declared an interest in the Planning Application for Proposed Solar Farm: West of Squirrel Lane, Ledwyche 15/01472/FUL.
Mr HCH Chance: Friend, Mr HWJ Watkins: Neighbour, Mr DT Price: Neighbour

5) Public Participation: None

6) To confirm the Minutes of the Council Meeting held 14 May, 2014

The minutes were **APPROVED** and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. Proposed by Mrs AM Holman and seconded by Mr HWJ Watkins. **Minutes signed by the Chairman.**

7) Annual Review of Council Procedures and Committees

- a) Mr HCH Chance proposed that the representatives to SALC, LJC and The Clee Hill Partnership remain the same: all agreed.
- b) Set dates for Parish Council meetings for the forthcoming year: 8th July, 9th September, 11th November, 13th January and 9th March subject to the availability of the Village Hall.
- c) Standing orders, Financial Regulations, and Annual Risk Assessment, assets and insurance requirements, where all reviewed and agreed.

8) Financial Matters:

- a) **Finance Officer's end of year report:** The Clerk produced an Income and expenditure account for the year which showed an Income of £5,621.69 and Expenditure of £5,893.93 Showing a year-end balance of £4,448.69
- b) **Accounting Statements for 2014/15:** Discussed and signed by Mr HCH Chance (Chairman)
ACTION
- c) **Annual Governance statement 2014/15:** Discussed and signed by Mr HCH Chance (Chairman) **ACTION**
- e) **Review of annual grants made by the Parish Council.**
 - Churchyard of St Mary's Bitterley: Grant of £450
 - Churchyard of St Mary's Cleeton St Mary: Grant of £325

Both grants Proposed by Mr DW Rogers and seconded by Mr HWJ Watkins, all agreed.

f) Review any financial assistance to Bitterley Village Hall: Councillors

Mr RJ Osborne and Mr HWJ Watkins declared an interest as members of the Village Hall committee. Repairs have had to be done to the Village Hall roof of £1,700 it was proposed by Mr DW Rogers and seconded by Mr C Chillingworth that a grant of £250 was given to the Village Hall towards the cost of repairs. All in favour.

g) Insurance: Aon the Councils Insurance Company have sent a quote for the year's insurance policy of £399.74, the clerk has asked for and received a comparable quote from Zurich Insurance for £304.87. It was discussed and agreed to accept the quote from Zurich. **ACTION**

The Parish Council Annual Meeting ended, to be followed by a short Parish Council meeting.